



**Torrance County**

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Linda Jaramillo**, Member, District 3

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**J. Jordan Barela**, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

[www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar).

Click on the event to access Zoom Meeting information.

**ADMINISTRATIVE MEETING**

**AGENDA**

**WEDNESDAY, February 26 @ 9:00 AM**

**205 S. Ninth Street, Estancia, NM 87016**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - *None***
- 5. CERTIFICATES AND AWARDS**
  - a. Torrance County Employee of the Quarter for Q4 2024**
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT UPDATES AND COMMUNICATIONS:**

- a. **ASSESSOR:** Update on House Bill 47/Senate Bill 192 (Veteran's Exemption Bills)
- b. **CLERK-** Department Update- Voter Purge

#### 9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of the February 12, 2025, Regular Meeting Minutes of the Board of County Commissioners.

#### 10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables.

#### 11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – *None*

#### 12. ADOPTION OF RESOLUTION – *None*

#### 13. APPROVALS/ACTION ITEMS

- a. **ROADS:** Request Approval to Pay Invoice to HF Sinclair in the Amount of \$13,3674.59 for 5,280lbs of Asphalt Material for the Cooperative Agreement Chip Seal Project.
- b. **FINANCE:** Request Approval of an Unauthorized Purchase to Cintas in the Amount of \$121.00 for Sheriff's Department Eyewash Station.
- c. **GRANTS/DWI:** Request Approval of a Memorandum of Understanding Between the Torrance County Driving While Intoxicated (DWI) Program and the Town Mountainair Police Department for DWI Enforcement Activities.

#### 14. DISCUSSION

- a. **MANAGER:** Presbyterian Medical Service Update
- b. **MANAGER REPORT**
  - 1) Legislative Updates
- c. **COMMISSIONERS' REPORTS:**
  - 1) Commissioner McCall, District 1
  - 2) Commissioner Schwebach, District 2
  - 3) Commissioner Jaramillo, District 3

#### 15. EXECUTIVE SESSION: COMMISSION: Discussion on Limited Personnel Matters (Potential Appointment of Interim Torrance County Fire Chief) Pursuant to NMSA § 1978 10-15-1(H)(2).

**16. Announcement of the next Board of County Commissioner's Meeting:**

**a. March 12, 2025**

**17. SIGNING OF OFFICIAL DOCUMENTS**

**18. ADJOURNMENT**

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.